

R. Hetzel Properties, L.L.C.
Application for Rental or Lease

Please complete all sections or application may not be processed

THIS SECTION TO BE COMPLETED BY LANDLORD

Address of property to be rented/leased: _____

Rental Term: _____ month to month Lease from _____ to _____

Amounts due prior to occupancy

First Month's rent.....\$ _____

Security Deposit.....\$ _____

Other.....\$ _____

Total Due.....\$ _____

**** INTERNATIONAL APPLICANTS – PLEASE ATTACH COPY OF YOUR PASSPORT/VISA ****

Name: _____ **SSN:** _____ **DOB:** _____

Present Address: _____

City/State/Zip: _____

Phone (Residence): _____ **Phone (Cell):** _____ **Email:** _____

Phone (Work): _____

Vehicle Make: _____ **Model:** _____ **Color:** _____ **Year:** _____

License Plate Number & State: _____

Present Employer: (Name/Address/Phone): _____

Present Employer (Spouse)(Name/Address/Phone): _____

Present Landlord & Present Rental Amount: (Name & Phone): _____

References (list three, not including relatives)(Name & phone):

1) _____

2) _____

3) _____

Emergency Contact: (name/address/phone)(Relationship to Applicant) _____

COLLEGE STUDENTS

Student ID

Number: _____ SCHOOL: _____ YEAR:(Jr/Sr) _____

Fraternity/Sorority Affiliation _____

PARENTS NAMES & ADDRESS:

If you are a college student, how will you plan to pay your rent?

Student Loans/Scholarships/FamilyWorking: _____

Financial Information

****If You Are A Student – We Do Not Require Your Financial Information****

Net Monthly Income (take home): \$ _____

(Not required for students unless you are paying your own rent)

Current Monthly Debt: \$ _____

Credit Accounts & Loans: (list credit cards and loans)

| Type of Account | Acct No. | Name of Creditor | Balance | Pmt |
|-----------------|----------|------------------|---------|-----|
|-----------------|----------|------------------|---------|-----|

Other Major Obligations: (list below)

Name of Banking Institution:

List those primary individuals who will be residing/working at leased premises:

Please answer the following questions:

Explain any "Yes" Answers

Do you smoke or use tobacco products? _____

Do you have pets? _____

Have you ever: Filed for bankruptcy? _____

Been sued? _____

Been evicted? _____

Been convicted of a crime? _____

R. Hetzel Properties, LLC

I certify that the information provided herein is true, accurate, and correct. I understand that my lease or rental agreement may be terminated if I have made any material false or incomplete statements in this application. I authorize verification of the information provided in this application from my credit sources, credit bureaus, current and previous landlords, employers, and personal references.

Signature _____ Spouse _____ Date: _____

Consent to Background & Reference Check

I hereby authorize R. Hetzel Properties L.L.C., and their agents or representatives to obtain information about me from my credit sources, credit bureaus, current and previous landlords, employers, personal references and appropriate law enforcement agencies. I authorize my credit sources, credit bureaus, previous landlords, employers, law enforcement agencies, and personal references to disclose to R. Hetzel Properties, L.L.C. and it's representatives such information about me which is relevant to R. Hetzel Property's business operations. I agree to hold harmless any agencies or individuals who release such background information from any future actions, charges, lawsuits or other actions that I or my agents, assignees, or representatives may seek in the future. In addition to the foregoing, I authorize R. Hetzel Properties, LLC and their agents to obtain post-rental information about me, my address or employment from schools, credit bureaus, employers, current landlord, personal references and law enforcement agencies.

Name: _____

Address: _____

Phone: _____

Date & Signature: _____

R. Hetzel Properties, L.L.C.
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PET POLICY

R. Hetzel Properties, L.L.C.

Our pet policy permits pets on a case by case basis with prior approval

We do not permit puppies or kittens (normally pets under 1 year).

Pets should never be brought to the leased property without **prior approval**. If a tenant does introduce a pet to the leased property, the tenant(s) will be considered in default of the lease agreement.

If a pet is approved by R. Hetzel Properties, LLC, the tenant(s) must agree to:

1. Provide evidence of renter's insurance that includes pet coverage.
2. Have all flooring professionally cleaned by an approved and licensed contractor upon their departure.
3. Tenant(s) must agree they will be responsible for any damage(s) directly or indirectly caused by their pet, even if the damage exceeds their security deposit.
4. Tenant(s) must agree to keep the pet inside the leased property and when the pet is taken outside, the pet will be on a leash at all times and supervised by the pet owner or responsible party. Under no circumstances are pets to be chained or tied up outside a leased property.

If a tenant is looking for a mature pet, we strongly encourage tenants to visit the Southeast Missouri Humane Society.

I agree to the terms and conditions of the Pet Policy reflected above:

Date & Signature: _____